

Adult Public Guardianship Review Board Open (Public) Meeting AGENDA
Howard County Maryland
Meeting date: May 4 , 2017

- A. Call to Order for Open Meeting scheduled for 8:30 am.
- B. Roll Call via sign-in sheet, establishment of quorum.
- Voting members present (introduce any new members)
 - Voting members absent
 - Vacant positions
 - Others present (introduce any new attendees),
- C. Announcements: open to floor.
- D. Review and approval of minutes from February 2 meeting
- E. OLD BUSINESS:
1. Circulation of reports electronically—GoogleDrive used: open since Feb 2016. Done for the second time for DSS reports for this meeting! Feedback requested, will generalize to Deptmt of Aging reports also. We've had conflicting advice regarding HIPPA applicability to us/HIPPA compliance of GoogleDrive. Compliance Committee is still researching this, see Committee report below.
 2. Need bylaws, see Compliance Committee report below.
 3. New format for Guardian's Report to Board: see Compliance Committee report below.
 4. Posting agenda on County website: Compliance Committee determined need to do this for open section of meeting, however this is still being researched (see below).

E: NEW BUSINESS:

1. Training meeting for APGRB members- occurred at this location just after our Feb 2 meeting, run by Greg Seseck, State of MD APGRB program coordinator . Comments invited from anyone who attended.
2. Training meeting for Contracted APGRB attorneys run by Greg Seseck's office occurred at U Baltimore location a few weeks ago. Comments invited from anyone who attended.
3. Compliance Committee Report: has met approx. 6 times since formation in 11/2016
 - Structure of Board within State/County government is still being researched.
 - We were previously told by the County that we are a State entity.
 - Subsequently we have been told by the State that we are actually a County entity.
 - This impacts which laws/rules apply to us, including Howard County Open Government, what attorney represents our Board, etc.
 - How to maintain confidentiality of our wards still being researched, including if highest level of confidentiality requirements, ie federal HIPPA—"Health Information Portability and Privacy Act" applies to us or not?
 - Proposed Bylaws –completed and have been emailed to you. **Please provide comments in writing via email to entire group, not later than Fri June 2.** Goal is for Compliance Committee to continue to revise using your input at committee's next meeting on June 6, and then to finalize and approve these at Board's next meeting in 11/2017.
 - Form to certify Guardian's notification of Ward or Ward's attorney of hearing date—presenting today for Board approval.
 - Format for Guardian's report to APGRB—Committee is still working on draft of this, and will present proposed format in time for review at August Board meeting.
 - Format for Board's recommendation to Court following each meeting—Committee has researched, including speaking with Judge. Will present proposed format and procedure in time for review at August Board meeting.
 - Format or Annual Report of Guardian to Court—Committee has yet to review this.
4. Open to new business from floor:
5. Seek motion to move to closed meeting to review Guardianships with agenda as prepared by Office of Aging and APS. When that is finished will resume open meeting

F: Closed meeting to review Guardianships.

G: Open meeting resumption after closed meeting complete, carryover of new business identified in closed meeting back to open meeting.

H: Reminder of next meeting date/time (Thursday Aug 3 at 8:30 am)

I: Adjournment.